HOW TO CREATE A PREZI

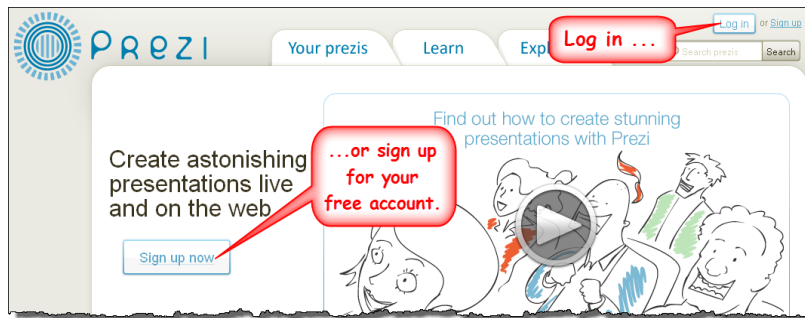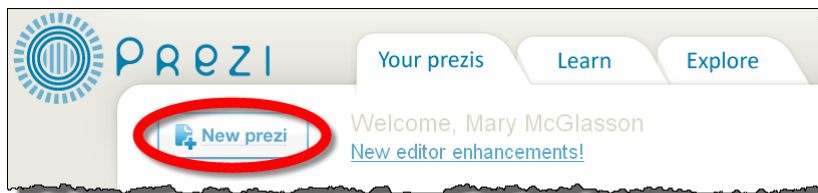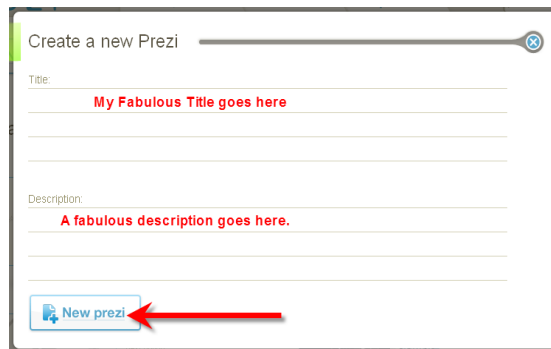1. Go to http://www.prezi.com and log in to your Prezi account. If you don't have one yet, you can sign up for a free account - be sure to **use your school email to register** to qualify for the "Edu Enjoy" free educational plan (500MB of online storage):

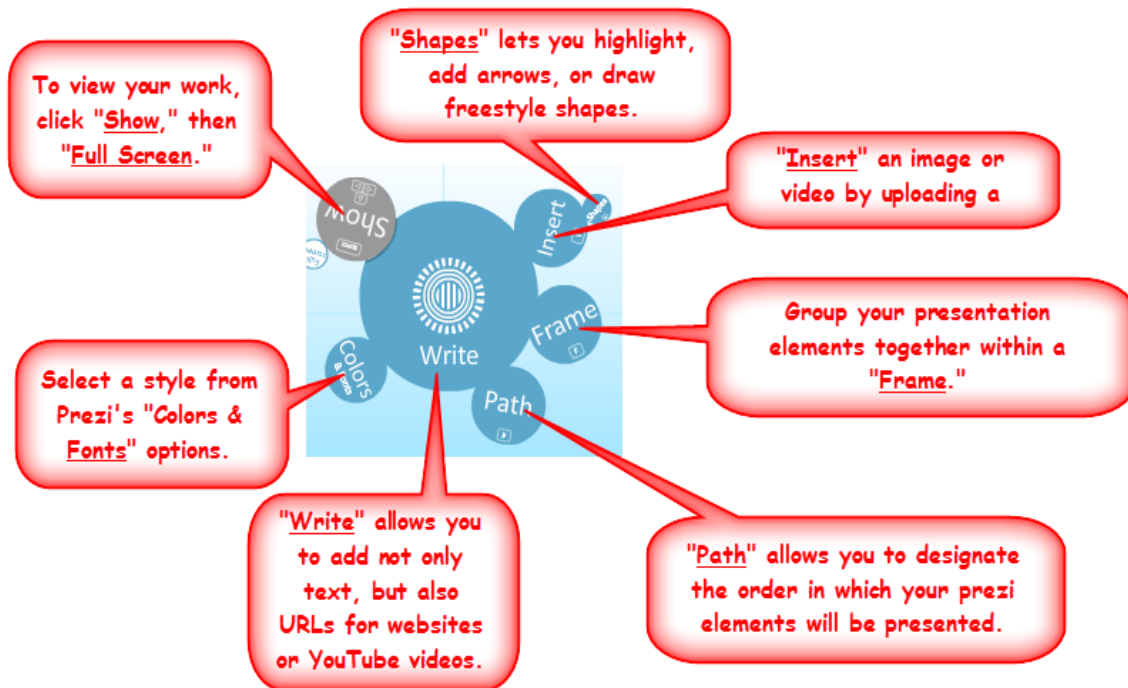2. To begin creating your prezi, click the "New prezi" button:

3. Next, you will need to fill in a title and description for your prezi; when you are done, click the "New prezi" button at the bottom:

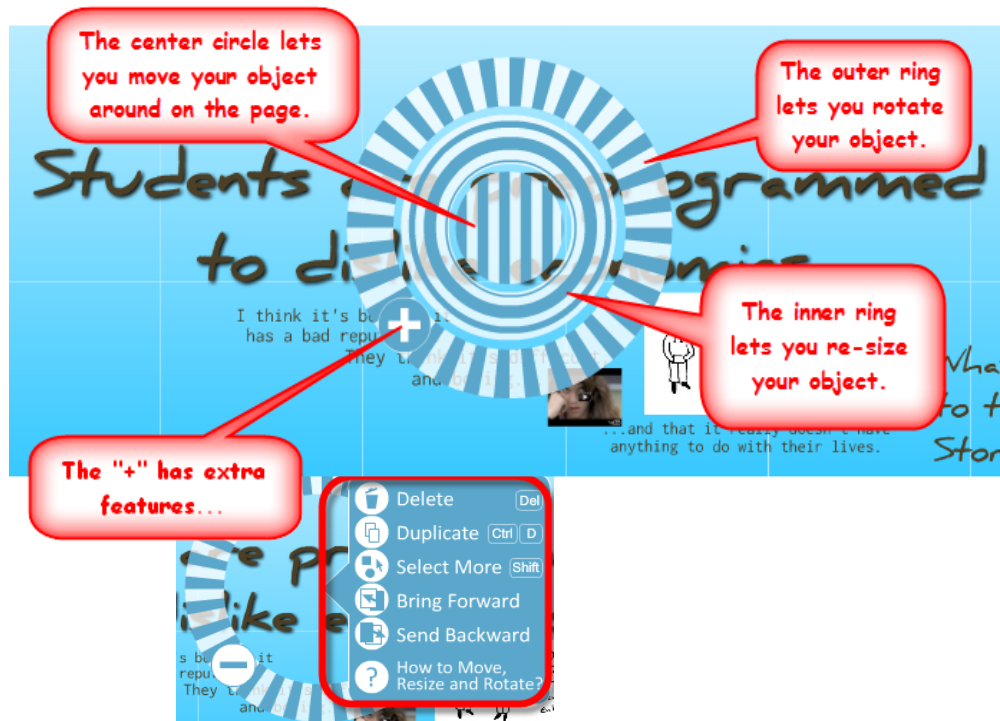4. If this is your first time creating a prezi, you may want to watch the "Getting Started with Prezi" video that pops up. If you already know what you are doing, or just like to live life on the edge, you can just click the "x" in the upper right-hand corner to close the box (if you don't want it to pop up every time you start a new prezi, you will also want to uncheck the "Show this video when Prezi opens" box):

5. This is the Prezi editing Bubble menu. The various menu features will let you add text, websites, videos, and images to your presentation, as well as being able to give your prezi a style of its own by selecting predefined elements, changing the sizes of objects in your presentation, and designating the order that your prezi will follow:

"Shapes" lets you highlight, add arrows, or draw freestyle shapes.

To view your work, click "Show," then "Full Screen."

"Insert" an image or video by uploading a

Group your presentation elements together within a "Frame."

Select a style from Prezi's "Colors & Fonts" options.

"Write" allows you to add not only text, but also URLs for websites or YouTube videos.

"Path" allows you to designate the order in which your prezi elements will be presented.

6. The wheel in the center of the "Write" bubble is what allows you to change the size, style, and direction of your text (and other objects in your prezi):

The center circle lets you move your object around on the page.

The outer ring lets you rotate your object.

The inner ring lets you re-size your object.

The "+" has extra features...

Delete — Del
Duplicate — Ctrl D
Select More — Shift
Bring Forward
Send Backward
How to Move, Resize and Rotate?

The most effective way to learn Prezi and get comfortable with its features is to start playing with it – why not give it a try?